

# **Nepal Trail Bridge Forum (NTBF)**

**नेपाल भोलुङ्गे पुल सरोकार समाज**

(Established as a non-profit sharing  
Company under Company Act- 2063)

## **Regulations**

(pertaining to Section 20, Sub-Section (4))

**2064**

### **Disclaimer**

The original version of the document is in Nepali. In case of any difference between the two versions, the Nepali version will prevail.

# **Nepal Trail Bridge Forum (NTBF)**

## **Regulations 2064**

### **Chapter-1**

#### **Preliminaries**

##### **1. Name of the Company**

This Company is named 'NEPAL TRAIL BRIDGE FORUM (NTBF).'

##### **2. Address of Company's Registered Office**

The registered office of the Company is located at ward no. 3 of Lalitpur sub-Metropolitan city. With approval of the Company Registrar Office, the Company may open branch offices or relocate its registered office anywhere within Nepal.

##### **3. Definitions**

If the subject and context do not mean otherwise, in this Regulation

- (a) 'Act' means Company Act, 2063.
- (b) 'Office' means Office of the Company Registrar
- (c) Company means Nepal Jholunge Pul Manch.
- (d) 'Articles of Association' means the Articles of Association of Nepal Jholunge Pul Manch, 2064.
- (e) 'Regulation' means the Regulation of the Company, 2064.
- (f) 'By-laws' means the by-laws of the Company formed under the Regulations.
- (g) 'Meeting' means the Annual General Meeting including Special General Meeting of the Company.

- (h) 'Board' means the Board of Directors constituted under Section 13 of the Regulation.
- (i) 'Official' means members and post holders of the Board of Directors, the Chief Executive, Liquidator and other staff holding departmental responsibility.
- (j) 'Prescribed or as prescribed' means prescribed and as prescribed in the Articles of Association, Regulations and by-laws of the Company.
- (k) 'Concerned party and stakeholder' means service providers, suppliers, contractors, consultants, consumers' group, experts, institutions, organizations, companies and organizations of civil society who are involved in planning, constructing, development, expansion and improvement, managing and providing services in terms of technology, education and training related to foot trails, mule tracks and trail bridges.
- (l) 'Public Body' means government offices and local bodies involved in the preparation of infrastructural development policies, planning and implementation of foot trails, mule tracks and trail bridges
- (m) 'Secretariat' means the Secretariat of the Company Registered Office.

#### **4. Objectives of the Company**

The objectives of the Company are as provisioned in Section 4 of the Articles of Association of the Company.

## **Chapter-2**

### **General Meeting**

#### **5. Company's procedures for Meeting and matters relating to information**

- (1) The Company's General Meeting will be as follows
  - (a) Annual General Meeting (AGM)
  - (b) Special General Meeting
- (2) The first annual general meeting of the Company will be organized within six months after the establishment of the Company and thereafter within six months after the end of every fiscal year.
- (3) All members of the Company will be informed 21 days prior to the annual general meeting and 15 days prior to the special general meeting of the venue, date and agenda of the meeting.
- (4) The Secretary will call the Executive Committee and general meeting (GM) after consultation with the Chairperson of the Company.
- (5) If the Official mentioned in sub-section (4) does not call the GM or if for any reason the Executive meeting does not take place, 51 per cent members of the Executive Committee can decide to call GM stating the said reason(s). While calling the GM under this provision, all members shall be informed as per the provision of Sub-section (3). The Chairperson of the Executive Committee will preside over the meeting of the Executive Committee and GM. If the Chairperson is absent, a member selected out of the members present, will preside over the meeting of the Executive committee and GM.
- (6) If the required quorum as per regulation 10 is not met for the GM called as per Sub-sections (3) or (5), the next GM shall be called giving at least seven days prior information. If the information is published in a national daily newspaper at least 7 days prior to the meeting, the information will be considered as legal.

#### **6. Working Procedure of General Meeting (GM)**

- (1) The Chairperson of the Executive Committee will chair the GM.
- (2) If the Chairperson is absent, the vice-chairperson will preside over the Executive Committee meeting. If the vice-Chairperson is also absent, the meeting will be presided by a member selected from among the members present at the meeting. If no executive member is present at the GM, a member selected by members from among members present at the general meeting will preside over the GM.

- (3) Before proceeding with a meeting, the legality of the meeting pertaining to the required quorum will need to be ascertained. Only if the quorum is fulfilled, the meeting may proceed with the permission of the Chairperson.
- (4) All issues to be discussed at the GM shall be presented as a proposal (agenda) and discussions need to be held on all proposals. Discussion cannot be shifted from one proposal to another without taking decision on the proposal under discussion except with the permission of the Chairperson.
- (5) The decision of the meeting will be based on majority vote. But, with respect to Special proposal(s), it shall be deemed passed only by a two-third majority of the members present.
- (6) The Chairperson will cast the decisive vote in case of a tie.
- (7) Except with the permission of a two third majority of members present in the meeting, no other subject matter shall be endorsed or passed at the meeting that was not mentioned in the information sheet.
- (8) If voting is needed on any subject, the voting processes as determined by the Chairperson will be adopted.
- (9) The general meeting will be constituted among members of the Company other than honorary members provisioned in section 9 of the Company's Articles of Association. Honorary members and members of the advisory committee of the Company will be invited to the general meeting. Honorary members and members of the advisory committee of the Company will have no voting rights.
- (10) The general meeting shall be the supreme body of the Company.

## **7. Other subjects to be presented in the general meeting**

- (1) If proposals other than those provisioned in the Act need to be proposed in the general meeting, it will be done according to the Act.
- (2) Generally, the work, duties and rights of the general meeting is as follows:
  - (a) To elect and constitute executive committee, to ratify plans, programs and budget presented by the executive committee.
  - (b) To ratify annual audit report presented by the auditor after holding discussion on it and to direct the Executive Committee to recover arrears which can not be settled after holding discussion on the irregular arrears indicated in the audit report.
  - (c) To appoint auditor for next year.
  - (d) To direct the Executive Committee after evaluating the Company's annual progress report and performance of the Company.
  - (e) To approve the statutes and regulations proposed by the Company.

- (f) To approve the work and activities of the Executive Committee done in favor of the Company considering their relevancy.
- (g) To approve as need be the employee structure, their remuneration, allowances and other facilities to be borne from the internal resources of the Company proposed by the Executive Committee.

## **8. Special Proposal**

The Company shall decide on the following subject matters by passing a special proposal as per Section 83 of the Company Act 2063.

- (a) To amend the name of the Company and main objectives.
- (b) To dissolve the Company or to merge with other non-profit organizations and companies.
- (c) Matters relating to no confidence motion against the Executive Committee
- (d) Other subjects proposed by the general meeting or Executive Committee for special approval.

## **9. Special General Meeting**

- (1) Special general meeting of the Company can be called as per the provision of the Act.
- (2) The Executive Committee shall compulsorily call a special general meeting within 15 days if one fourth members of the Company, with reason, demand for a special general meeting. But, a special general meeting shall not be held again within four months after the Company has held a general or special meeting.

## **10. Quorum**

- (1) Proceedings of the general meeting cannot be conducted without the presence of two third of the total members. But, this condition does not restrict the general meeting called under the provision of Section 5, Sub-section (6) in which case the meeting can be conducted with the presence of 25 per cent members.
- (2) In case the quorum is not fulfilled in the general meeting called as per Sub-section (1) above, on the third time, there will be no restriction to conduct the meeting, whatever may be the number of members present.

## **11. Voting**

- (1) Every member has the right to cast one vote. Honorary member has no right to vote.

- (2) If case of institutional representation, the representative who is authorized by the institution in writing will have the voting right.

## **12. Record of Decision and Details of General Meeting**

- (1) All proceedings, activities and details of the decisions of the general meeting as required by the Act shall be documented and recorded separately. The Chairperson and the Secretary of the general meeting should sign the document. If the Secretary is not present or not appointed in the meeting for any reason, the Chairperson and a member appointed by the general meeting should sign the document.
- (2) The record of the proceedings and activities of the general meeting should also be kept in the Office of the Company Registrar. If any member of the Company demands to inspect the records within office hours, the Company Secretary or staff designated by the Company should provide the records for inspection.

## Chapter-3

### Executive Committee

#### 13. Formation of Executive Committee, Number and Tenure

- (1) The appointment / election of the Executive Members shall be done by the annual general meeting.
- (2) The Company will have a seven member Executive Committee.
- (3) The tenure of the executive members will be of 2 years.
- (4) If any post in the executive committee remains vacant before the annual general meeting, the appointment process to the vacant post will be adopted as per the same process practiced while appointing the previous executive member. The tenure of the executive committee member appointed to a vacant seat before the expiry of tenure will remain only for the rest of the period. But, if the post of an executive committee member appointed by the general meeting remains vacant for any reason, the executive committee can appoint a member whose tenure will be valid up to the next annual general meeting.
- (5) An institutionalized organization may also name an alternate person when appointing a Board member.
- (6) The first Board of Directors up till the first annual general meeting of the Company is as follows:

(1) Prof. Deepak Bhattarai		Chairperson	1
(1) Neeraj Shah		Vice- Chairperson	1
(1) Shiv Chandra Kantha		Secretary	1
(1) Saroj Kumar Upadhyaya		Treasurer	1
(1) Rudra Prasad Sapkota		Member	1
(1) Kamal Jaisi		Member	1
(1) Puspa Raj Bhattarai		Member	1

#### 14. Reappointment of the Board member

A Board member can be reappointed.

#### 15. Remuneration, allowances and facilities of Board of Directors

The meeting allowances and other facilities of the Board of Directors will be fixed by the Office.

## **16. Eligibility for Board member**

The eligibility for a Board member shall be as follows:

- (a) Should have crossed 21 years of age.
- (b) Should be mentally sound.
- (c) Untainted on account of abuse of public property.
- (d) Not penalized for morally criminal acts or on corruption charges.

## **17. Responsibilities, Duties and Rights of the Board of Directors**

- (1) Major responsibilities, duties and rights of Board of Directors are as follows:
  - (a) To present plans, programs and budget of the Company in the general meeting.
  - (b) To implement the plans, decisions and programs approved by the general meeting and to initiate for the effective implementation of the activities of the Company.
  - (c) To propose for appointment of the auditor for next year in the general meeting.
  - (d) To present annual progress report and work and activities of the Company in the general meeting.
  - (e) To prepare the Articles of Association, Regulations and by-laws of the Company and make special proposal for approval by the general meeting.
  - (f) To prepare and propose the structure of the secretariat, personnel structure, remuneration, allowances, and other facilities to be borne by the internal resources of the Company in the general meeting for approval.
- (2) Works, duties, rights and responsibilities of the officials of the Board of Directors is as set below:
  - (I) Work, Duties and Rights of the Chairperson
    - (a) To preside and conduct the meeting of the Board of Directors and the general meeting.
    - (b) To direct the Secretary to call general meeting and meeting of the Board of Directors as needed.
    - (c) To present report and proposals on behalf of the Company in the meeting and cast decisive vote in the meeting.

- (d) To lead the Company, to remain in constant communication with members for achieving the objectives of the Company, to coordinate, to represent the Company and to name the representative of the Company.
- (e) To allocate work for other officials and members of the Company.
- (f) To evidence documents on behalf of the Company.
- (g) To execute other assigned works.

(II) Work, Duties and Rights of the Vice-Chairperson

- (a) To carry out all functions of the Chairperson in the latter's absence including presiding over and conducting of meetings.
- (b) To assist in the work of the Chairperson.
- (c) To fulfill the responsibility assigned by the Chairperson.
- (d) To execute other assigned work.

(III) Work, Duties and Rights of the Secretary

- (a) To call meetings and general meeting as directed by the Chairperson.
- (b) To inform officials and members about the meeting and proposals within the stipulated time.
- (c) To act as the chief of the Company's Secretariat and to supervise and run the Secretariate.
- (d) To implement the decisions of the Board and general meeting and fulfill the responsibility assigned by the Chairperson.
- (e) After necessary investigation on the suggestions and proposals received at the Secretariat and in consultation with the Chairperson, to prepare and present proposals for decision by the Board and the general meeting.
- (f) To keep and update record of fixed and non-fixed assets of the Company.
- (g) To execute other assigned work.

(IV) Work, Duties and Rights of the Treasurer

- (a) To supervise and operate the funds of the Company.

- (b) To present Company's budget and program at the general meeting and if need be at the special general meeting.
- (c) To maintain Company's funds and accounts in a transparent manner.
- (d) Get annual accounts regularly audited by the appointed auditor.
- (e) To present opinions and suggestions to raise funds for the Company at the Board and general meetings.
- (f) To execute other assigned work for the benefit of the Company.

(V) Work, Duties and Rights of Member

- (a) To actively participate in Board meetings and discussions.
- (b) To play creative role in the performance of the Company.
- (c) To execute other assigned work for the benefit of the Company.

(VI) General Duties and Rights of Officials and Members of the Company

General work, duties and rights of the Company officials and members are as follows:

- (a) Right of presence at the Board and general meeting, right to freely participate in discussions and put forward opinions, right to information of the decisions of Board and general meetings.
- (b) It will be the duty of officials and members to exchange information pertaining to activities, technologies and costs of foot trails, mule tracks and trail bridges for achieving the objectives of the Company.
- (c) It will be the duty of the members to pay the membership fees as set by the Company.
- (d) It will be the duty of the Company members to execute other assigned work for the overall benefit of the Company.

**18. Provision Relating to Delegation of Authority**

- (1) The officials and members of the Company can delegate authority to officials as provisioned in the Articles of Association and Regulations of the Company.

**19. Provision of Managing Director**

- (1) The Company will not have a Managing Director.

## **20. Provision of Chief Executive Officer**

- (1) Company can appoint chief executive officer as per necessity.
- (2) Work, duties and rights of the Chief Executive Officer will be as determined by the Board.
- (3) Remuneration, service facilities and terms of the Chief Executive Officer will be as fixed by the Board.

## **21. Clarification as to who will call the meeting of the Board of Directors**

- (1) The meeting of the Board of Directors will generally be held four times in a year and the gap between one meeting to the next shall not be more than 4 months.
- (2) On the advise of the Chairperson, the Secretary will call the meeting of the Board of Directors following due procedures.

## **22. Working procedures relating to Board meeting**

- (1) The official mentioned under Rule 21, fulfilling fixed procedures, should call the meeting of the Board of Directors. If the meeting is not so called, on the demand of at least 25 percent of the Board members, the official must call a Board meeting within the next 15 days. If the official still does not call a Board meeting, mentioning the said reason, a minimum of 25 percent Board members can call for a Board meeting informing about the agenda, date, time and venue of the meeting. It is necessary to inform other members as per sub-rule (2) when calling for this meeting.
- (2) Information in writing about the Board meeting can be delivered at the address mentioned by the member through electronic media. Information in writing need not be provided if the Board member himself/herself is present at the meeting and signs the decision papers.
- (3) The Board members should themselves be present at the Board meeting. But, alternative Board member can be present in the absence of the Board member who have right to appoint alternative Board member.
- (4) The Board meeting cannot be held without the presence of 51 per cent of Board members. But if the meeting cannot take place due to insufficient quorum, a next meeting can be called with at least three day's prior notice. If the quorum remains unfulfilled in this next meeting too, the work and decisions of members present at the Board will be valid.
- (5) The Board meeting will be presided over by the Chairperson, by the vice-Chairperson in the absence of the Chairperson, by the Secretary in the absence of the vice-Chairperson and if the Secretary is also remains absent, by the senior-most member among members present in the meeting.

- (6) Majority decision will be valid in the Board meeting. The Chairperson will cast the decisive vote in case of a tie. But, no Board member can bring forth, participate or vote on matters relating to personal concerns and interests.
- (7) The Board member(s) who do not agree on any decision taken by the Board has the right to make a separate note of dissent.
- (8) Notwithstanding anything contained in this Regulation, if all Board members agree in writing about any work that the Board is allowed for, such decision will be recorded in the decision (minute) book and can be done without a Board meeting. Such 'committee' decision will be considered equivalent to the decision of the Board of Directors.

**23. Recording of the decisions of the Board of Directors:**

- (1) A separate record shall be maintained on the subjects discussed and details of the decisions (minutes) taken in the meeting. This record (minutes) need to be signed by at least 51 percent of members present in the meeting. However, the decisions will not be invalid for the sole reason of any member not signing the record books.
- (2) The records can be kept by using electronic media or computer. If so decided, adequate measures will be taken to ensure that the decisions cannot be manipulated.
- (3) If members demand to inspect the decisions of the Company, they should be so allowed within office hours at the Company's Registered Office.

**24. Code of Conduct of the Members and Board Directors**

Code of conduct to be followed by Company members, Board members and officials shall be drawn by the general meeting within a year from after the Company starts functioning and will be accordingly implemented.

## **Chapter-4**

### **Accounting and Auditing**

#### **25. Provision for Company Expenditures**

- (1) The remuneration of the full time officials of the Company or remuneration, meeting allowances and other facilities of members shall be determined by the Office based on the capital of the Company and on the expenditure to be made while establishing and operating the Company.
- (2) For the purpose of fixing the remuneration, meeting allowances and other facilities of Board member and members of the Company according to Sub-section (1), the Company shall present to the Office the financial status of the Company, gained and probable income, rationale for the proposed remuneration, allowances and other facilities and the sources from which such remuneration and allowances will be paid.
- (3) The remuneration and facilities of the Company staff and advisors will be as decided by the Board of Directors.
- (4) Notwithstanding anything contained in sub-section (2), prior permission should be taken from the general meeting while appointing any near relative(s) of Board members and officials to salaried positions and as advisors of the Company and written information should be given to the Office about the remuneration and facilities of such staff within 35 days of their appointment.
- (5) The following procedures shall be adopted while expending amounts deposited in Company funds:
  - (a) No amount can be spent without approval of the yearly budget, plans and programs of the Company.
  - (b) Funds can be spent under the provisions of the budget and programs approved by the general meeting.
  - (c) Financial report detailing the expenses must compulsorily be submitted at the general meeting.

#### **26. Provision for Accounting and Auditing of the Company**

- (1) The accounts of the Company shall be maintained according to prevalent laws and conforming to the standards decided by the authorized body.

- (2) Accounts of the Company shall be updated clarifying its monthly transactions.
- (3) The Company will have its accounts audited according to the Act.
- (4) The general meeting will appoint an auditor as per the Act. The name of the appointee will be sent to the Office within 15 days of appointment. But, the Board of director shall appoint auditor before holding first general meeting.
- (5) The auditor appointed as per sub-section (4) shall submit the balance sheet, profit and loss account and cash flow details evidenced from the accounts of the Company addressed to the official who appointed him/her. The Company shall send copy of the audit report to every member and to the Office.
- (6) If a Company member or the Office demands to inspect the updated audit reports, the Company or the Office is obliged to allow inspection within office hours.
- (7) The Company shall submit a copy each of its audit report and annual progress report to the Office.

## **Chapter-5**

### **Miscellaneous**

#### **27, Information exchanges with members, Board members and officials**

- (1) Members, Board members and officials of the Company can give any notice or information to the Company through electronic media or any other medium.
- (2) It will be the responsibility of the Company official receiving information through electronic media to check its authenticity.

#### **28. Company Secretary**

This Company will not have a Company Secretary.

#### **29. Provision of Company Stamp**

- (1) Company will have a separate stamp and a logo as determined by the Board of Directors that will not contradict existing laws. The Stamp will be used as evidence of the Company's dealings and will be kept under custody of the Secretary. In case the name and stamp of the Company matches that of any other pre-registered company, changes will be effected immediately following processes determined by the Office.
- (2) The Official in custody of the Company Stamp will be responsible for any liabilities created due to the misuse of the Stamp.

#### **30. Provision for Copy fees**

- (1) The Company shall provide copy of Company's Articles of Association, Regulations, Annual Financial Report, Audit Report, Registration Certificate or any written document submitted by the Company to the Office on payment of Rs.200 for each of the documents if so demanded by any stakeholder.
- (2) Rs.15 for each page to avail copy of the general meeting of the Company.
- (3) Rs.10 for each page to avail copy of Board meeting.
- (4) Rs. 5 for each page to avail copy of member registration book.
- (5) Company members and officials may avail of the above documents free of cost for one time.

### **31. Provision for Credits and Loans**

Only the general meeting has the right to decide on matters relating to credits and loans.

### **32. Merging of the Company**

- (1) The Company cannot be merged with another company established under Section 3, Sub-section (1) or such company can not be merged with this Company.
- (2) A non-profit sharing Company with the same objectives can be merged with this Company or vice versa only if the general meeting passes a special proposal and fulfills the processes provisioned in the Act.

### **33. Liquidation of Company**

- (1) The General meeting can dissolve the Company by passing a special proposal if it realizes such a necessity.
- (2) General meeting shall appoint one or more than one liquidator and auditor while passing liquidation proposal under Sub-rule (1). Remuneration of the liquidator and auditor appointed under such provision shall be as determined by the general meeting.
- (3) The liquidator and auditor appointed under Sub-section (2) will proceed with the dealings to liquidate the Company.

### **34. Company Liquidation, Assets and Protection**

Provision for Company liquidation and protection is as follows:

- (a) If the Company is dissolved under Section 34, the ownership of the remaining property of the Company will be shifted to the Government of Nepal after clearing the liabilities of the Company.
- (b) All previous decisions, plans and activities shall be considered as having been undertaken according to the Articles of Association and Regulations of the Company.

### **35. Clarification needed as per prevalent laws**

- (1) Electoral process of Board of Directors: An election committee shall be constituted for the purpose of electing Board of Directors. The provisions relating to the election will be as follows:
  - (a) One election committee comprising of 3 persons at the most shall be formed with the consent of the Board for the purpose of electing the Board.

- (b) The election committee will itself manage election procedures within the limits of the existing laws.
  - (c) If there arises any dispute regarding the election, the decision of the election committee will be final.
  - (d) The election committee will be automatically dissolved after finishing the election of new officials.
- (2) Eligibility of the Candidates of Board of Directors: The following eligibility is required to become Board member:
- (a) Should have taken a membership of the Company.
  - (b) Should have renewed the membership of the Company.
  - (c) Honorary member cannot become a candidate.
- (3) Provision of No-confidence Motion proposal against Board member officials: One fourth members of the general meeting can file a written proposal of no-confidence at the Company against any questionable Board member or officials regarding working capacity, misuse of the property and resources of the Company and breaching the directive principles and objectives of the Company. Notice of special general meeting shall be given, if such proposal has been filed following due process of law. Decision shall be taken on the proposal after it has been discussed as a special proposal in the general meeting. The no-confident motion should be passed by a two third majority of the members of the general meeting. The officials will be stripped of their officiating posts if the no-confident motion is passed against them. Additional provisions relating to the no-confidence motion, discussions and decision processes will be fixed by the general meeting.
- (4) Capacity to make and implement by-rules: The Board of Directors can make and implement rules pertaining to staff management and financial administration under the Articles of Association and Regulation of the Company. Such rules shall be implemented after getting approved by the general meeting and the Office will be so informed.

### **36 Other Important Matters**

- (1) The fiscal year of the Company shall begin from the first of Shrawan and conclude at the end of Ashar.
- (2) After the establishment of the Company it will bear the capacity of a legal and autonomous body, and have an entity with perpetual succession.
- (3) The Company can open or close its branch offices, shift the registered office as required, with prior approval from the concerned authority.
- (4) Official and member of the Company are not allowed to perform any work that would harm the Company. Executive officials and members in the general meeting shall not make use of uncivil and abusive language.

- (5) It will be the duty of the Company to fulfill the directives issued by the Government of Nepal.
- (6) The Board of Directors has the right to interpret the by-laws and rules of the Company. Such interpretation shall be ratified by the very next general meeting of the Company.

**37. Conditions for rules to take effect**

If any amendments are required in the Regulations, such amendments will take effect only when it has been passed as a special proposal by the general meeting and is recorded at the Office.

**38. *Ultra vires* of the Regulations**

If the contents of this Regulation contradict with the Act, other prevalent laws or the Articles of Association such shall be considered *ultra vires* to the extent of the contradiction.

### 39. Promoter's details and Oath

We, the promoters of Nepal Trail Bridge Forum (NTBF) hereby agree to establish and operate this Company as per the prevalent laws. Our names, addresses, signatures and witnesses appearing in this Regulation is correct and true. If proved otherwise, we accept to bear any liabilities that may accrue after the registration of the Company. The contents in this Regulation are true and if otherwise proved, we accept to bear all penalties as per prevalent laws.

Promoters name, address and signature	Name of Father / Husband	Citizenship no./ district from where issued / Passport no. in case of foreigner	Full name, address and signature of Witness,	Citizenship no. of witness and district from where issued
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<p>Signature:</p> <p>1) Name: Prof. Deepak Bhattarai</p> <p>2) Address: KMC 446, Dochamarg, Maharajgunj</p> <p>Phone no: 9851021544, 4413089</p> <p>Fax no: 6611681</p> <p>Email: yasmine@wlink.com.n p</p> <p>P.O. Box 10810, Kathmandu</p> <p>Right          Left</p> <p>(thumb print)</p>	Late Prof. Govinda Prasad Bhattarai		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right      Left</p> <p>(thumb print)</p>	Citizenship no.
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<p>Signature:</p> <p>1) Name: Neeraj Shah</p> <p>2) Address:</p> <p>Dandagaon 6, Jajrkot Presently: Sainbu, Llaitpur 5</p> <p>Phone no: 5590570</p> <p>Fax no: Email: nshah@nepaltrailbridges.org</p> <p>P.O. Box Kathmandu</p> <p>Right          Left</p> <p>(thumb print)</p>	<p>Manik Jung Shah</p>		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right          Left</p> <p>(thumb print)</p>	<p>Citizenship no.</p>
<p>Signature:</p> <p>1) Name: Shiv Chandra Kantha</p> <p>2) Address:</p> <p>Janakpur MC 11, Dhanusha</p> <p>Phone no: 5554905 Fax no: 5526829 Email: shiva.kantha@helvetas.org. np</p> <p>P.O. Box 688, Kathmandu</p> <p>Right          Left</p> <p>(thumb print)</p>	<p>Surya Narayan Kantha</p>		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right          Left</p> <p>(thumb print)</p>	<p>Citizenship no.</p>

<p>Signature:</p> <p>1) Name: Saroj Kumar Upadhyaya</p> <p>2) Address: Gaur MC 3, Rauthat Presently KMC 35, Koteswor</p> <p>Phone no: 6225369, Fax no: 4228024 Email: cemecahra@mos.com.np</p> <p>P.O. Box 24148, Kathmandu</p> <p>Right          Left  (thumb print)</p>	<p>Mangal Kumar Upadhyaya</p>		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right          Left  (thumb print)</p>	<p>Citizenship no.</p>
<p>Signature:</p> <p>1) Name: Rudra Prasad Sapkota</p> <p>2) Address: Bhaktapur MC, 17</p> <p>Phone no: 6611107 Fax no: Email: rsapkota@snv.org.np</p> <p>P.O. Box Kathmandu</p> <p>Right          Left  (thumb print)</p>	<p>Dinanath Sapkota</p>		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right          Left  (thumb print)</p>	<p>Citizenship no.</p>

<p>Signature:</p> <p>1) Name: Kamal Jaishi</p> <p>2) Address:</p> <p>Phone no: Fax no: Email:</p> <p>P.O. Box Kathmandu</p> <p>Right      Left (thumb print)</p>			<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right      Left (thumb print)</p>	<p>Citizenship no.</p>
<p>Signature:</p> <p>1) Name: Pushpa Raj Bhattarai</p> <p>2) Address: Dhulabari, 9, Jhapa Presently Gothatar 8, Bhaktapur</p> <p>Phone no: 9841404656 Fax no: 4352344 Email: pujan@yahoo.com</p> <p>P.O. Box 10810, Kathmandu</p> <p>Right      Left (thumb print)</p>	<p>Bishnu Kumar Bhattarai</p>		<p>Signature:</p> <p>1) Name</p> <p>2) Address</p> <p>Right      Left (thumb print)</p>	<p>Citizenship no.</p>